

**PART A · 1. Job** (filled BEFORE the visit by sales / scheduling from the enquiry and Monday)

Customer		Reference / Monday item	
Site address & postcode			
Phone		Email	
Prepared by / on		Surveyor / survey date	
Door ___ of ___ · name			

PART A · 2. Door (what the customer asked for)

Door type	☐ Single ☐ Double ☐ + side panel L ☐ + side panel R ☐ + transom		
Model / design	Project	☐ Replacement ☐ New build ☐ Extension	
Customer wishes known (glass, colour, screens, hardware, swing)			

PART B · 3. Shape of the opening (surveyor from here on)

Top shape	☐ Straight ☐ Segmental arch ☐ Full arch ☐ Gable / pointed ☐ Other: _____ Proliner template ☐ Yes ☐ No (mandatory for any non-straight top)		
Arch / gable geometry	Side height L _____ R _____ (to springing) Centre / apex _____ Apex angle _____° Arch rise _____ Radius _____		

4. Wall opening (external aperture)

Width top / middle / bottom	_____ / _____ / _____
Width measured between	stone to stone · brick to brick · plaster
Height left / centre / right	_____ / _____ / _____
Height from → to	floor · sub-sill · brick row → lintel · beam · stone
Diagonals A / B	_____ / _____
Level datum side	☐ Left ☐ Right out of level _____ mm
Internal aperture W × H	_____ × _____
Reveal depth / wall thickness	_____ / _____
Wall construction	☐ Solid brick ☐ Stone ☐ Block + render ☐ Cavity (brick · cavity · block) ☐ Timber frame
Head finished?	☐ Yes ☐ No deduction _____ mm (plate, bolts, soffit)
Floor levels now → finished	FFL rises by _____ in / _____ out

Sketch · external view

Draw the opening as seen from outside. Mark all widths, heights, arch or gable, and anything unusual.

External view

5. Manufacture size

Manufacture width	
Manufacture height	
Reason if not rule	

Rule: narrowest width -20, lowest height -10 (10 mm each side), after taking off any head deduction and the finished-floor rise. Tighten further where the walls are out of true and write the reason.

**6. Configuration** (handing viewed from OUTSIDE; master = the leaf that opens first with the handle)

Opening	☐ In ☐ Out	Hinge side	☐ Left ☐ Right
Master leaf (double)	☐ Left ☐ Right	Threshold	☐ Std 40 mm ☐ Bespoke in ____ / out ____ · depth ____
Cill type	☐ Flush ☐ 150 mm ☐ Bespoke _____	Thermal break	☐ Yes ☐ No ☐ TBC
Letterplate	☐ Yes ☐ No	Knocker	☐ Yes ☐ No
Lock	☐ Deadlocks ☐ Banham ☐ Other _____	Handle	
Screens (mesh)	☐ Yes ☐ No ☐ TBC	Glass	
Colour / finish			

7. Fixing & finishes (see reference figures 4 to 7)

Fixing scheme	☐ Direct through frame (fig 4) ☐ Straps (fig 5) projection _____ mm ☐ Plate into inner skin (fig 6)		
External finish	☐ Silicone ☐ Trim _____ mm wide	Internal finish	☐ 2 mm angle trim ☐ Plaster ☐ Other _____
Existing door	☐ Remove ☐ Dispose ☐ Client keeps ☐ None	Proliner used	☐ Yes ☐ No

8. Site & access

Parking / unloading		Stairs / floor level	
Obstructions	☐ Pipes ☐ Lights ☐ Alarm ☐ Intercom / bell ☐ Cables ☐ Other _____		
Electrics needed		Access notes	

9. Photos taken

☐ External full ☐ Internal full ☐ Left reveal ☐ Right reveal ☐ Threshold / cill ☐ Head / top ☐ Wall detail ☐ Tape on measurements
--

Fitting / surveying notes

**10. Notes / builders work** (tick who does each item)

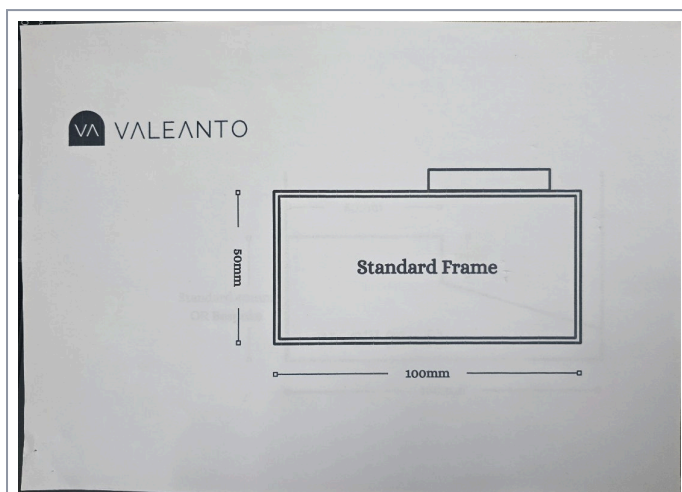
Item	Client	Valeanto
	☐	☐
	☐	☐
	☐	☐
	☐	☐
	☐	☐
	☐	☐
	☐	☐
	☐	☐

11. Agreements / discussions with the client (specific requests only: glass, swing, colour, hardware, dates)

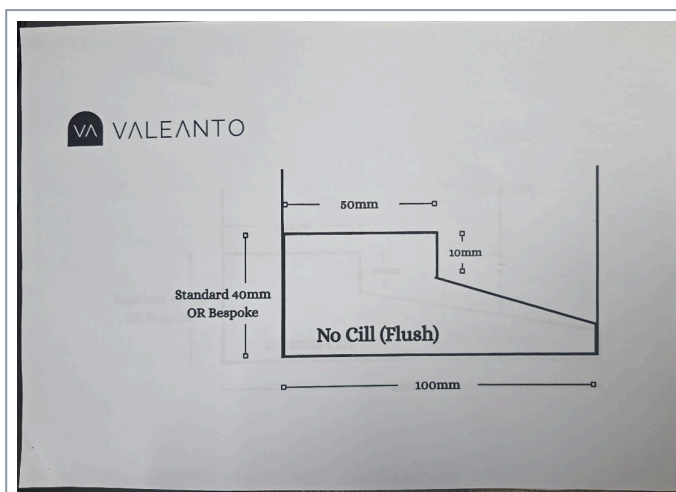
12. Signatures

The client confirms the agreed points in section 11 only. Measurements and technical decisions remain Valeanto's responsibility.

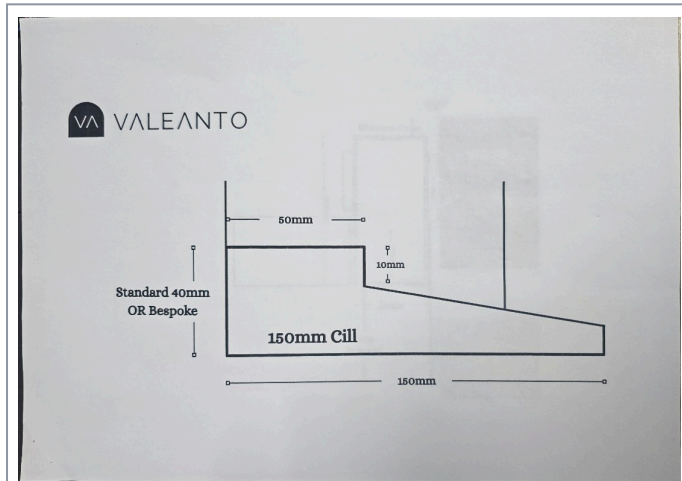
Client signature		Surveyor signature	
Client name / date		Surveyor name / date	



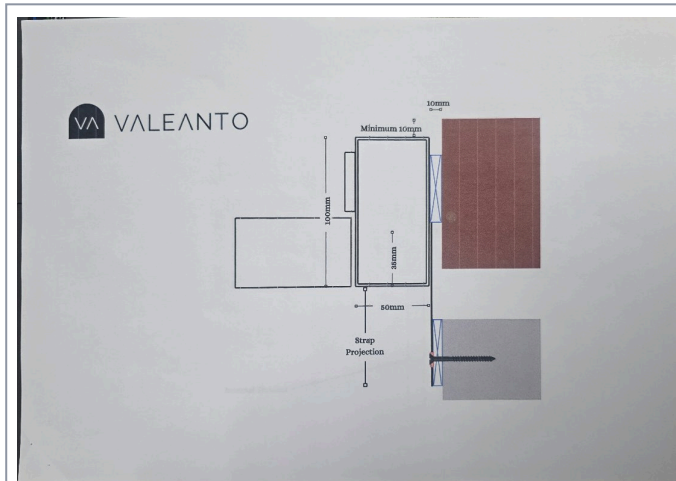
1. Standard frame. 100 mm x 50 mm section with the door stop on the inside face.



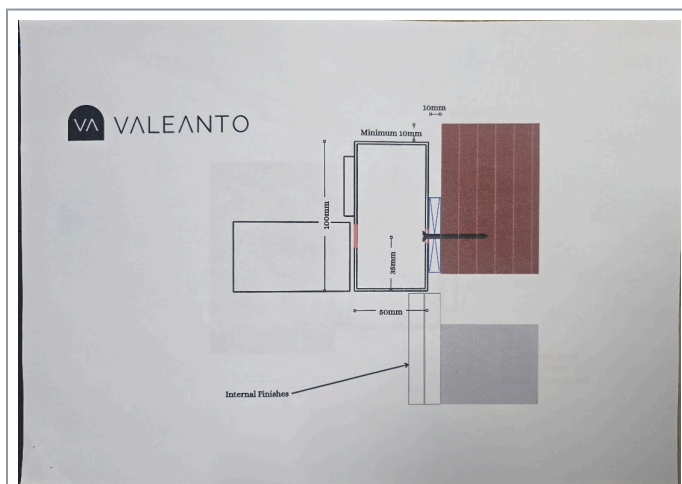
2. No cill (flush). Threshold 40 mm standard or bespoke, 100 mm deep, 50 mm flat then a 10 mm step and a slope down to the outside.



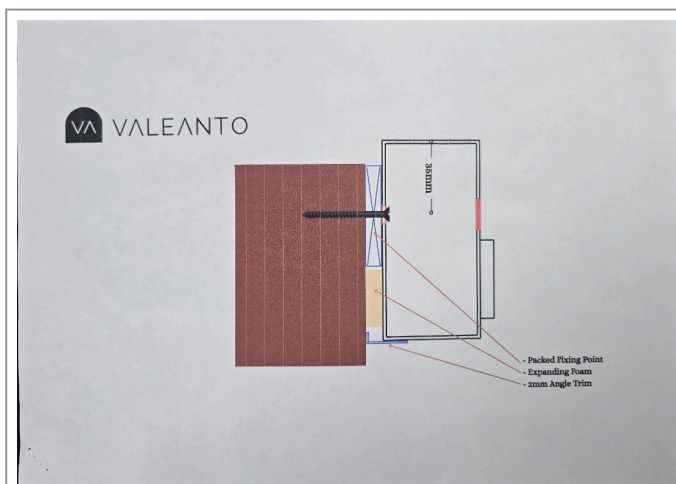
3. 150 mm cill. Same threshold profile extended to 150 mm with the slope running out to the cill edge.



4. Strap fixing. Strap on the frame with its projection screwed into the wall; packer (blue) between frame and reveal; minimum 10 mm gap; fixing 35 mm from the frame face.



5. Direct fixing. Screw through the frame and the packer into the wall (red = fixing point); internal finishes shown on the inside.



6. Reveal finish. Packed fixing point, expanding foam in the gap, 2 mm angle trim closing the reveal.

Cavity walls (brick · cavity · block): a thin plate welded to the frame is screwed into the inner skin. No Chris drawing exists for this yet; it is described in the help balloon on the fixing scheme.